



Never  
Stand  
Still

Lenovo™

# POD Data Element & Content

Mary Qin |2012. 01.10  
Agnes Li |2017. 10.20

# + JP POD

Data Element	Content
お問合せ伝票番号	Lenovo sales order number for ODM
納品日	CCAD, (GI date + 4 business days) for air, (GI date + 8 business days) for Ocean YYYY/MM/DD
お客様	Postal Code City/Street/House number Name (Ship to party) Contact Person Name様 Telephone (Contact person (SH))
ご発注元	Keep blank
お客様ご注文番号/行注文番号	Customer PO, PO customer assign
製品名称	Product description
製品番号	P/N
Ref. ID	Optional, Reference ID is used to identify product configuration for JP SMB CTO order only
JAN コード	JAN Code
数量	Shipped QTY

JP POD still needs to be printed and attached to shipment for JP order



# Back Up



**Notes:**

The HK/TW/KR POD doesn't need to be sent by ODM anymore, because ODM can't provide Lenovo Delivery Number on HTK POD when goods are shipped. This is confirmed by HTK logistics colleague. The specification is just kept for reference.

# + KR POD

Data Element	Content
BOL#	BOL number
Delivery Number	Factory DN.
Transport Mode	Air
Date	Goods issue date
HAWB	HAWB number for air
Customer PO	PO customer assigned
Order Number	Lenovo sales order number
Service Level	SL1 or SL2
Expected Delivery Date	(GI date+3 business day) for SL1, (GI date+4 business day) for SL2
Carrier	Forwarder name abbreviate
Ship From	Same to Ship from address on shipping label
Ship To	Same to Ship to address on shipping label
Ship Via	Same to Ship via address on shipping label

Remark:  
 POD: Proof of Delivery  
 This KR POD format only for air shipment, packing list as POD for ocean.

# + HK POD

Data Element	Content
BOL#	BOL number
Delivery Number	Factory DN.
Date	Goods issue date
HAWB	HAWB number for air, keep blank for other transportation mode
Customer PO	PO customer assign
Order Number	Lenovo sales order number
Transport Mode	Air/Ocean/Truck
Carrier	Forwarder name abbreviate
Ship From	Same to Ship from address on shipping label
Ship To	Same to Ship to address on shipping label
Ship Via	Same to Ship via address on shipping label

# + TW POD

Data Element	Content
运货单号	Delivery number, Factory DN
运送批号	Order number, Lenovo sales order number
送货单	Keep blank
客户采购单	Customer PO, PO customer assign
发货人	Same to Ship from address on shipping label
收货地址	Same to Ship to address on shipping label
送货地	Same to Ship via address on shipping label

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# THANK YOU

DAKUJEM DANK BEDANKT MERCI TAKK 谢谢  
ありがとう СПАСИБО GRACIAS DZIĘKUJĘ DANKE  
OBRIGADO БЛАГОДАРЯ GRAZIE תודה GRACIAS



*The End*

